



**Bell County Emergency Services District No. 1  
Board of Commissioners  
Regular Session Meeting Minutes  
Thursday, May 20, 2021**

1. Establish quorum/Call to Order/Pledges/Invocation

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Donald Engleking at 1:00 p.m. on Thursday, May 20, 2021, at Salado Fire Station #2 located at 3520 FM 2484 - Salado, Texas 76571.

Alan Dillon	Present
Donald Engleking	Present
Donald Hogue	Present
David Matthews	Present
Ashley Voss-Liebig	Present

2. Public Comment- None.

3. Approve the minutes of the April 21, 2021 Regular Meeting as amended.

Motion: Approve the minutes as submitted  
Result: Adopted (unanimous)  
Mover: Don Engleking  
Seconder: Alan Dillon  
Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, AshleyVoss-Liebig  
Absent: None

**Presentation/Action Agenda**

4. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume and management activities and discuss and consider related matters.

Members of the Board heard from: Chief Shane Berrier

- a. Report out call volume and times
- b. Rescue truck fixed
- c. Annual CPR/ Extrication/batter operated extrication tools

RESULT: Discussion held with no action taken.

5. Receive monthly report from Salado Fire Department Executive Board President regarding training,

personnel, and public information activities.

- a. Bert Henry Training report out
- b. Small number of people responding

RESULT: Discussion held with no action taken.

6. Discuss and consider budget proposals from Salado Fire Department Chief Shane Barrier.

- a. Presentation from Jim Franz.

Motion: Table discussion to a workshop until June 3<sup>rd</sup> at 1:00 p.m.

Result: Adopted (unanimous)

Mover: Alan Dillon

Seconder: Dave Matthews

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: None

7. Discuss and consider schedule for adopting District Budget and setting initial tax rate

Motion: Table discussion to a workshop until June 3<sup>rd</sup> 1:00

Result: Adopted (unanimous)

Mover: Don Engleking

Seconder: David Matthews

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: None

8. Discuss and consider insurance coverage for District.

Motion: Table discussion to a workshop until June 3<sup>rd</sup> 1:00

Result: Adopted (unanimous)

Mover: David Matthews

Seconder: Ashley Voss-Liebig

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: None

9. Discuss and consider adoption of records management program, including:

- a. Order Establishing Records Management Program, Appointing Management Officer, and appointing Public Information Coordinator,
- b. Declaration of Compliance with Records Scheduling requirements of the local Government Records Act.
- c. Public Information Coordinator. John Carlton.

Motion: Adopt Order Establishing Records Management Program

Result: Adopted (unanimous)

Mover: Ashley Voss-Liebig

Seconder: Donald Hogue

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: None

Motion: Adopt Resolution Appointing The Carlton Firm, P.L.L.C. as Public Information Coordinator

Result: Adopted (unanimous)

Mover: Ashley Voss-Liebig

Seconder: Alan Dillon

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, AshleyVoss-Liebig

Absent: None

10. Discuss and Consider action regarding District seal.

RESULT: Discussion held with no action taken.

11. Discuss and consider action on current year budget of ESD1 to include funding received from county.

Motion: Approve budget as proposed

Result: Adopted (unanimous)

Mover: Alan Dillon

Seconder: Ashley Voss-Liebig

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, AshleyVoss-Liebig

Absent: None

12. Discuss and consider action on Treasurer report and outstanding bill obligations.

a. Discussed Balance 15,100

Motion: Pay outstanding \$53 bill from Higgenbotham.

Result: Adopted (unanimous)

Mover: David Matthews

Seconder: Donald Hogue

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, AshleyVoss-Liebig

Absent: None

13. Revisit paying of bills for payment.

Motion: Treasurer authorized to bill for ESD 1 without board approval for \$500 and with single signature

Result: Adopted (unanimous)

Mover: Donald Engleking

Seconder: Alan Dillon

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, AshleyVoss-Liebig

Absent: None

14. Bell County CAD 2021 Value Estimates & 2022 Proposed Budget

RESULT: Discussion held with no action taken.

15. Discuss and consider next meeting date and future agenda items.

Motion: To adjourn.

Result: Adopted (unanimous)

Mover: Don Engleking

Secunder: Alan Dillon

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

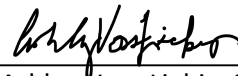
Absent: none

**ADJOURNED at 2p.m.**

Approved by the Board of Commissioners:

July 15, 2021

Date of Approval



Ashley Voss-Liebig, Secretary