



**Bell County Emergency Services District No. 1  
Board of Commissioners  
Regular Session Meeting Minutes  
Thursday, July 15, 2021**

1. Establish quorum/Call to Order/Pledges/Invocation

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Alan Dillon at 1:00 p.m. on Thursday, July 15, 2021.

Donald Engleking	Absent
Alan Dillon	Present
Donald Hogue	Present
David Matthews	Present
Ashley Voss-Liebig	Present

2. Public Comment- None.

3. Approve the minutes of the May 20<sup>th</sup> Regular Meeting, the June 3<sup>rd</sup> Workshop Session, and June 24<sup>th</sup> Regular Meeting.

Motion: Approve minutes of both meetings and workshop.  
Result: Adopted (unanimous)  
Mover: David Mathews  
Second: Ashley Voss-Liebig  
Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig  
Absent: Don Engleking

**Presentation/Action Agenda**

4. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume and management activities and discuss and consider related matters.

Members of the Board heard from: Chief Shane Berrier

- Report out:
  - 53 EMS Calls, 23 Fire Calls, 17 MVA
  - P1 10 min response time, avg 20 min on scene
  - P2 12.5 response, 43 on scene
  - P3 11.5 response, avg 30 minutes on scene
  - 100 total events; 36% overlapping calls
  - Kudos from Alan Dillon on text book staging and scene safety on witnessed call
  - Rescue truck needs repair

RESULT: Discussion held with no action taken.

5. Receive monthly report from Salado Fire Department Executive Board President regarding training, personnel, and public information activities.
  - Bert Henry Training report out
  - EMS training Monday nights with Dr. McGraw
  - Bert to attend PIO school in July
  - Wildland fire training in August pending

RESULT: Discussion held with no action taken.

6. Discuss and consider action on Texas Municipal League Member Insurance
  - Alan Dillon Submitted RFP for Board insurance. Currently with underwriting, estimated cost \$600-\$850 a year.

RESULT: Discussion held with no action taken.

7. Discuss and consider action on Treasurer report and outstanding bill obligations.
  - \$78.00 for post office box

RESULT: Discussion held with no action taken.

8. Discuss and consider action on the purchase of laptops, software and IT services for ESD Board.
  - Quickbooks
  - Microsoft surface GO 2 - purchase \$549.99
  - Dell Latitude 14" screen- purchase

Motion: Approve purchase of laptops and software up to \$3500

Result: Adopted (unanimous)

Mover: Ashley Voss-Liebig

Seconder: Donald Hogue

Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: Don Engleking

9. Discuss and consider action on accounting services for ESD Board.

Motion: Table discussion until next meeting pending research into process.

Result: Adopted (unanimous)

Mover: Alan Dillon

Seconder: David Mathews

Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: Don Engleking

10. Discuss and consider action on proposed budget for the ESD Board.  
Motion: Motion to approve preposed budget for ESD Board.  
Result: Adopted (unanimous)  
Mover: Ashley Voss-Liebig  
Second: Donald Hogue  
Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig  
Absent: Don Engleking
11. Discuss and consider action on budget for Salado Fire Department.  
Motion: Approve Salado Fire Department Budget  
Result: Adopted (unanimous)  
Mover: David Mathews  
Second: Ashley Voss-Liebig  
Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig  
Absent: Don Engleking
12. Discuss and action on setting initial tax rate.  
Motion: Propose to set initial tax rate at \$0.09  
Result: Adopted (unanimous)  
Mover: Donald Hogue  
Second: David Mathews  
Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig  
Absent: Don Engleking
13. Discuss and consider action on August date for Public Hearing on tax rate.  
Motion: Hold Public hearing Public hearing on Tuesday August 17<sup>th</sup>, 6pm at Salado fire dept.  
Result: Adopted (unanimous)  
Mover: Alan Dillon  
Second: Donald Hogue  
Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig  
Absent: Don Engleking
14. Discuss and consider the next meeting date and future agenda items.  
Motion: Next meeting August 19<sup>th</sup>, 1:00  
Result: Adopted (unanimous)  
Mover: Ashley Voss-Liebig  
Second: Alan Dillon  
Ayes: Alan Dillon, Donald Hogue, David Matthews, Ashley Voss-Liebig  
Absent: Don Engleking

**ADJOURNED at 2:50 p.m.**

Approved by the Board of Commissioners:

August 19, 2021

Date of Approval



Ashley Voss-Liebig, Secretary