



**Bell County Emergency Services District No. 1
Board of Commissioners
Regular Session Meeting Minutes
Thursday, April 15 2021**

1. Call to Order/Pledges/Invocation

With a quorum present, the first session meeting of Bell County ESD No. 1 was called to order by Donald Engleking at 1:00 p.m. on Thursday, April 15, 2021.

Alan Dillon	Present
Donald Engleking	Present
Donald Hogue	Present
David Matthews	Present
Ashley Voss-Liebig	Present

2. Public Comment- none

3. Approve the minutes of Thursday, March 18, 2021 Regular Session

Motion: Approve the minutes as submitted
Result: Adopted (unanimous)
Mover: Don Engleking
Second: Alan Dillon
Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig
Absent: None

4. Receive monthly report from the Salado Fire Chief regarding emergency operations, response times, call volume, training, management activities and personnel and discuss and consider related matters.

Members of the Board heard from:

Chief Shane Berrier

Call volume/Run Reviews/ BBQ update/Engine out on Rescue Truck

Bert Henry

No additional comments

RESULT: Discussed

- 5. Discuss status of Open Meetings Act and Public Information Act training for Commissioners.**
Members of the Board heard from:
Ashley Voss-Liebig
All completed and filed
RESULT: Discussed
- 6. Discuss and consider membership in Texas State Association of Fire and Emergency Districts, including attending SAFE-D Conferences and webinars.**
Members of the Board heard form:
Alan Dillon
Will research/clarify with SAFE-D
RESULT: Discussed
- 7. Discuss and consider schedule for adopting District budget and setting initial tax rate.**
Members of the Board Heard from:
Don Engleking
Requested budget proposals from Chief Berrier at next meeting.
John Carlton
Workshop to discuss ESD Budget
RESULT: Discussed
- 8. Discuss and consider Resolution Establishing District Fiscal Year.**
Motion: Adopt Resolution to establish Fiscal yar from October 1 to September 30
Result: Adopted (unanimous)
Mover: David Mathews
Seconder: Alan Dillon
Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig
Absent: none
- 9. Discuss and consider insurance coverage and surety bonds for the District and Commissioners.**
Members of the Board heard from:
John Carlton
Need separate insurance policy/TML intergovernmental Risk pool/ VIFS as options

Motion: Table discussion on insurance for later date
Result: Adopted (unanimous)
Mover: Don Engleking
Seconder: Alan Dillon
Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig
Absent: none
- 10. Discuss and consider District's federal employer identification number.**
RESULT: Discussed/Complete

11. Discuss and consider loan or reimbursement agreement for District start-up expenses.

Motion: preapprove any funds for agreement between ESD and Bell County for start-up and approve President of Board to sign agreement with the authority to execute with whatever amount County agrees on.

Result: Adopted (unanimous)

Mover: David Mathews

Seconder: Alan Dillon

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: none

12. Discuss and consider establishing District depository bank.

Motion: approve the resolution establishing a district depository account with Bancorp South and list all board members as authorize signatories

Result: Adopted (unanimous)

Mover: David Mathews

Seconder: Alan Dillon

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: none

13. Discuss and consider adoption of records management program, including adopting the Texas State Library and Archives schedule for records management: Records management officer; public information act request coordinator

Board Members heard from

John Carlton

Motion: Table until next meeting to seek additional information

Result: Adopted (unanimous)

Mover: Donald Hogue

Seconder: Ashley Voss-Liebig

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: none

14. Discuss and consider District website and email addresses.

Members of the Board heard from

Bert Henry

Accounts created and active

RESULT: Discussed/complete

15. Discuss and consider publishing notice of District's administrative office address.

Motion: upon receipt of funds from the county will publish notice of address

Result: Adopted (unanimous)

Mover: Don Engleking

Seconder: Alan Dillon

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: none

16. Discuss and consider action regarding District seal.

Members of the Board heard from

David Mathews

Will get stamp

RESULT: Discussed

17. Discuss and consider Resolution Regarding Public Participation at Open Meetings.

Motion: Table until next month

Result: Adopted (unanimous)

Mover: Alan Dillon

Secunder: Don Engleking

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: none

18. Discuss and consider next meeting date and future agenda items.

Result: Adopted (unanimous)

Mover: Alan Dillon

Secunder: Donald Hogue

Ayes: Alan Dillon, Donald Engleking, Donald Hogue, David Matthews, Ashley Voss-Liebig

Absent: none

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Approved by the Board of Commissioners:

May 20, 2021

Date of Approval

Ashley Voss-Liebig, Secretary