



**Bell County Emergency Services District No. 1  
Board of Commissioners  
Regular Session Meeting Minutes  
Thursday, January 19, 2023**

1. Establish quorum/Call to Order/Pledges/Invocation

With a quorum present, a regular session meeting of Bell County ESD No. 1 was called to order by Alan Dillon at 12:00 p.m. on Thursday January 19, 2023.

Alan Dillon	Present
Donald Hogue	Present
David Matthews	Present
Ashley Voss-Liebig	Present (virtual)

2. Public Comment- none.
3. Approve the minutes of the December 19, 2022, Regular Meeting.  
Motion: Approve minutes as amended  
Result: Passed unanimously  
Mover: Donald Hogue  
Second: David Matthews  
Ayes: David Matthews, Donald Hogue, Ashley Voss-Liebig, Alan Dillon

**Presentation/Action Agenda**

4. Receive monthly reports from the Salado Fire Chief regarding emergency operations, response times, call volume, management activities, training, personnel, and public information.  
Members of the Board heard from Chief Jim Franz  
Action: Discussed, no action taken
5. Receive a report from the Salado Volunteer Fire Department Board of Directors.  
Board President not present as a result of fire call.
6. Discuss and consider action on the Treasurer report, outstanding bill obligations, and consolidated financial report.  
Members of the Board heard from David Matthews with consolidated report.  
Jennifer Westbrook unable to attend.

Motion: Accept report as presented.  
Result: Adopted (unanimous)  
Mover: Donald Hogue  
Seconded: Alan Dillon  
Ayes: David Matthews, Donald Hogue, Ashley Voss-Liebig, Alan Dillon

7. Action regarding obtaining/renewing Treasurer's Bond.

Motion: Renew Treasurers Bond.  
Result: Adopted (unanimous)  
Mover: David Matthews  
Seconded: Donald Hogue  
Ayes: David Matthews, Donald Hogue, Ashley Voss-Liebig, Alan Dillon

8. Discuss and consider action on audit request.  
Members of the Board heard from David Mathews  
Discussed no action taken.

9. Review and approve quarterly investment report for 4th quarter of previous year.  
Discussed, no action taken. The ESD has no investments.

10. Receive update on long range plan.  
Discussed, no action taken.

11. Review training requirements and compliance status for each commissioner.  
Result: Adopted (unanimous)  
Mover: Donald Hogue  
Seconded: David Mathews  
Ayes: David Matthews, Donald Hogue, Ashley Voss-Liebig, Alan Dillon

12. Discuss and consider attendance at SAFE-D Conference.  
Discussed, no action taken.

13. Discuss and consider action on Resolutions regarding Disbursements and Signature Authorizations.  
Discussed. When the new board is seated the resolutions will be updated.

14. Approve publication of notice of address of administrative office location.  
Motion: Motion to publish Fire Station #2 3520 FM2484 as an administrative office location.  
Result: Adopted (unanimous)  
Mover: Alan Dillon  
Seconded: David Mathews  
Ayes: David Matthews, Donald Hogue, Ashley Voss-Liebig, Alan Dillon

15. Discuss and consider the next meeting date and future agenda items.  
The next meeting date is February 16, 2023, at 1:00 pm.

Motion: Motion to adjourn.

Result: Adopted (unanimous)

Mover: Alan Dillon

Second: David Mathews

Ayes: David Matthews, Alan Dillon, Ashley Voss-Liebig

**ADJOURNED at 12:46 p.m**

Approved by the Board of Commissioners:

  
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Toby Hatton, Secretary

Bell County Emergency Services District No. 1